



Employment Opportunities

For all available job openings, visit jobs.calpoly.edu. All new positions opened this week are listed below. To apply, go online and complete the application form. For assistance, call Human Resources at ext. 6-2236.

#532259 – Emergency Hire Administrative Support Coordinator I – University Development and Alumni Engagement – Development Support Services. \$20.22-\$31.78 per hour. Anticipated hiring range: \$20.22-\$22.24 per hour. Open until filled.

#523500 – Acquisitions Specialist (Library Services Specialist II) – Academic Affairs – Library. \$42,612-\$76,824 annually. Anticipated hiring range: \$44,000-\$47,000 per year. Open until filled.

#531735 – Course Reserve and Circulation Desk Coordinator (Library Service Specialist III) – Academic Affairs – Library. \$45,300-\$83,520 annually. Anticipated hiring range: \$48,800-\$55,000 per year. Open until filled.

#531993 – Lead Building Service Engineer – Administration and Finance – Facilities Management and Development. \$77,568-\$98,352. Anticipated hiring range: \$77,568-\$91,428 per year. Open until filled.

#529106 – Workers' Compensation Analyst – Environmental Health and Safety (Administrative Analyst/Specialist) – Exempt II – Administration and Finance – Facilities Management and Development. \$60,264-\$108,996 per year. Anticipated hiring range: \$75,000-\$90,000 per year. Open until filled.

#532006 – Administrative Services Assistant (Administrative Support Assistant II) – Academic Affairs – Library. \$40,056-\$58,956 annually. Anticipated hiring range: \$40,056-\$44,103 per year. Open until filled.

#528611 – Custodian – University Housing – Student Affairs – University Housing. \$3,338-\$4,490 per month. Anticipated hiring range: \$3,338-\$3,975 per month. Open until filled.

#531742 – Career Counselor – Career Services (Student Services Professional II) – Academic Affairs – Career Services. \$53,712-\$76,380 per year. Anticipated hiring range: \$55,344-\$57,000 per year. Open until filled.

#532027 – Registered Nurse – Per Diem – Student Affairs – Campus Health and Wellbeing. \$23.22-\$90.79 per hour. Hiring rate: \$49.20 per hour. Open until filled.

Open enrollment is underway through Oct. 13. Attend the Virtual Benefits Fair from 11 a.m. to 2 p.m. on Thursday, Sept. 28, when representatives from health plans and voluntary plan providers will present and share important information about rates, changes and key features for 2024. This is your opportunity to ask questions as you make important decisions regarding benefit coverage. Visit the Open Enrollment webpage <https://afd.calpoly.edu/hr/benefits/open-enrollment>

Kennedy Library Transformation team will host the second of a series of pop-up free furniture events from noon to 4 p.m. on Wednesday, Oct. 4, in Parking Lot H-16, on Via Carta near Highland Drive. Come early; the Aug. 30 giveaway started at noon and nearly all furniture was gone by 12:30 p.m. All surplus library items — including office chairs, desks and study carousels — are free. One additional date, open to the public in October, will be announced soon.

Rite Aid pharmacy returns to campus and will host multiple daylong clinics in October and November with COVID-19 and flu vaccines, as well as additional vaccination offerings. Clinics are scheduled: Friday, Oct. 6; Thursday, Oct. 19; Friday, Oct. 20; Friday, Oct. 27; and Friday, Nov. 3. All will be in the ASI Recreation Center (No. 43), Room 107, from 9 a.m. to 5 p.m. Clinics are open to students, employees and community members. Most insurances are accepted, and cash payment is also available.

Residential households can order one set of four free COVID-19 at-home tests again. There is a limit of one order per address. Each order includes four individual rapid antigen COVID-19 tests. COVIDTests.gov has more details about at-home tests and the free offer.

Cal Poly for the first time was named best overall master's-level university in the West for both public and private institutions in the U.S. News & World Report's annual Best Colleges guidebook. It's the 31st year in a row the Learn by Doing university is ranked best public institution in the West and the first time it has been ranked tops among all 120 public and private institutions in the region. The move to the top follows back-to-back No. 2 ratings in 2022 and 2023 behind the University of Portland. (The private Catholic university in Portland, Oregon, was rated No. 2 in the West this year.) Cal Poly was again named No. 1 in the West for Most Innovative Schools; several College of Engineering programs were ranked among the top five in the nation for masters-level educational institutions; and, for the fourth straight year, the university ranked as the top school in the West for veterans among public and private institutions.