



State Employment Opportunities

For all available job openings, visit jobs.calpoly.edu. All new positions are listed below. To apply, go online and complete the application form. For assistance, call Human Resources at ext. 6-2236.

Administrative Coordinator - Chemistry & Biochemistry – Academic Affairs Provost – Chemistry and Bio. \$46,368 - \$72,864 per year. Anticipated hiring range: \$46,375 - \$56,624 per year. Open until filled. #541624

IT Support Technician – Information Services – Client Services Support Group. \$46,788 - \$90,072 per year. Anticipated hiring range: \$52,500 - \$68,250 per year. Open until filled. #540772

Control Specialist (Facilities Control Specialist) – Admin and Finance– Engineering Services. \$81,444 - \$103,272 per year. Anticipated hiring range: \$81,444 - \$103,272 per year. Open until filled. #541286

Systems Analyst - Student Financial Services (Administrative Analyst/Specialist I, Exempt) – Admin and Finance – University Financial Services. \$52,548 - \$95,064 per year. Anticipated hiring range: \$70,000 - \$88,000 per year. Open until filled. #541291

Senior Talent Acquisition Specialist (Admin Analyst/Spclst 12 Mo) – University Personnel – Talent Acquisition. \$52,548 - \$95,064 per year. Anticipated hiring range: \$70,000 - \$85,000 per year. Open until filled. #541617

Degree Audit Analyst (Admin Analyst/Spclst 12 Mo) – Strategic Enrollment Management – Office of the Registrar. \$52,548 - \$95,064 per year. Anticipated hiring range: \$60,000 - \$70,000 per year. Open until filled. #540908

Administrative Coordinator – Architecture - Academic Affairs Provost – Architecture. \$46,380- \$76,032 per year. Anticipated hiring range: \$48,535 - \$63,365 per year. Open until filled. #541304

Prevention Specialist for Gender-Based Violence Initiatives (Health Educator) – Student Affairs – CH&W SAFER. \$54,732 - \$105,648 per year. Anticipated hiring range: \$70,000 - \$80,000 per year. Open until filled. #541052

Campus Advocate, Safer - Campus Health and Wellbeing (SSP III) – Campus Health & Wellbeing – CH&W SAFER. \$63,312 - \$90,204 per year. Anticipated hiring range: \$67,000 - \$74,239 per year. Open until filled. #540491

Instructional Support Technician - Biological Sciences (Instructional Support Technician - Biological Sciences) – Academic Affairs Provost – Biological Sciences. \$57,744 - \$100,176 per year. Anticipated hiring range: \$70,000 - \$86,000 per year. Open until filled. #541194

Emergency Hire - Custodian - Facilities Management and Development – Admin and Finance – Custodial Services. \$20.22 - \$27.20 per hour. Anticipated hiring range: \$20.22 - \$21.23 per hour. Open until filled. #541166

Senior Vice President Administration and Finance

Allison Baird-James starts Sept. 3 as Cal Poly's senior vice president for administration and finance. With 14 years at UCLA, she most recently served as interim vice chancellor and chief financial officer, and previously as associate vice chancellor for business and finance solutions. She holds a degree in business administration from CSU Chico and has completed the executive management program at UCLA's Anderson School of Management and the Leadership at Stanford Program. Baird-James has served on several governing boards including the UCLA Foundation and UCLA Investment Company.

Interim Associate Vice President for Financial Services

David Valadez will serve as interim associate vice president for Financial Services. Valadez currently serves as Assistant Vice President for University Budget and Fiscal Planning, working alongside Cal Poly's senior leadership on budget planning and reporting. David's work has increased transparency with university financial information, as well as access to training and oversight of the campus finances.

Kraetsch to serve as Acting Chief Financial Officer

Associate Vice President for Financial Services Angie Kraetsch will begin supporting Cal Maritime in a shared service model as the acting chief financial officer. Kraetsch, who has been with Cal Poly since 2019, will start supporting Cal Maritime immediately and will continue in her role until the Board of Trustees acts on the recommendation to integrate Cal Maritime and Cal Poly in November. During that time, David Valadez, Cal Poly's assistant vice president for University Budget and Fiscal Planning, will serve as interim AVP for Financial Services. Since 2016 Valadez has led Cal Poly's budget planning and has increased transparency in the process.

Additional Employment Opportunities

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Academic Advisor, CAFES Advising Center (SSP III) – Academic Affairs Provost – CAFES Advising. \$5,276 - \$7,517 monthly. Anticipated hiring range: \$5,276 - \$5,537 monthly. Open until filled. #541090

Enterprise Applications (ERP) Engineer - Lead (Analyst/Programmer 12 Mo) – Information Services – App Data & Integration Engineer. \$58,944 - \$145,488 per year. Anticipated hiring range: \$94,500 - \$110,040 per year. Open until filled. #541110

Temporary Academic Advisor (Student Services Professional, II (temp)) – Academic Affairs Provost – College of Liberal Arts. \$58,092 - \$82,608 per year. Anticipated hiring range: \$58,092 - \$63,444 per year. Open until filled. #540994

Alumni Outreach Programs Specialist (Admin Analyst/Spclst 12 Mo) – University Development & Alumni Engagement – Alumni Relations. \$44,328 - \$85,572 per year. Anticipated hiring range: \$56,000 - \$68,000 per year. Open until filled. #538012

Temporary Administrative Support Coordinator, Advising Center – Academic Affairs Provost – Advising. \$3,680 - \$5,783 monthly. Anticipated hiring range: \$3,681 - \$4,494 monthly. Open until filled. #540903

Lead Custodian – Admin and Finance – Custodial Services. \$42,168 - \$69,276 per year. Anticipated hiring range: \$50,000 - \$60,000 per year. Open until filled. #539517

Faculty Employment Opportunities

Candidates are asked to visit jobs.calpoly.edu to complete an application and apply for any of the positions shown below. Submit all requested application materials as attachments to your online application by the review begin date for full consideration. For assistance, email Academic Personnel at academicpersonnel@calpoly.edu.

PART-TIME LECTURER POOLS – Pools are opening for 2024-2025 academic year. Please visit jobs.calpoly.edu and search department of interest.

ASI Employment Opportunities

Hiring, developing and empowering quality staff is what drives the ASI organization. Join ASI's dynamic team that supports not only the students of Cal Poly, but the entire university and greater San Luis Obispo communities. Only new job listings are posted below. For a full list of available postings and to apply, visit the Work For ASI webpage. Sign up for the Work For ASI newsletter to be the first to know about new opportunities. For more information, contact ASI Human Resources at asihr@calpoly.edu.

August is National Wellness Month

Proper nutrition builds stronger immune systems and lowers the risk of cognitive decline, diabetes and other diseases. According to the Centers for Disease Control and Prevention (CDC), the average American consumes 22 teaspoons of sugar per day, much of it as added sugars. CDC recommends adding fruit to water instead of consuming sugary drinks and offers tips on healthy eating. Cal Poly employees have access to the Cal Poly Food Pantry on Fridays between 8:30 a.m. and 5 p.m. This month, consider a new routine to improve your nutrition.
<https://basicneeds.calpoly.edu/foodpantry>

September Well-Being Workshops

University Personnel and Cal Poly's employee assistance program, LifeMatters, offer the following well-being workshops: Addressing Burnout - Burnout leaves us exhausted, detached from work, and inefficient. Learn to create mindful habits, build resilience through managing energy, and increase emotional intelligence through self-awareness, self-management, and empathy. Sept. 17 at 2 p.m. Co-worker Communication - Effective communication is essential to building and maintaining relationships and central to addressing workplace conflict. Join this session to learn about conflict resolution, eliminating defensive behavior, active listening, and problem-solving skills. Sept. 26 at 11 a.m. Contact Lisa Gray at lcgray@calpoly.edu for more information.

Employee Assistance Program

Cal Poly provides access to LifeMatters employee assistance program for all employees, their household members, and dependent children. Around-the-clock support is available to support your emotional well-being. LifeMatters also provides consultation on financial and legal matters, health and workplace issues, child and elder care and convenience services. LifeMatters can be reached at 800-367-7474. Contact Lisa Gray at LCGray@calpoly.edu for more information.

Sign-Up To Volunteer

Mustang Move-in is Tuesday-Wednesday, Sept. 17-18, for new students and Friday, Sept. 20, for continuing students. University Housing is seeking support from faculty and staff to welcome more than 8,800 residents to campus housing for the 2024-25 academic year. Sign-up for a volunteer shift today! Volunteers will receive up to two \$50 gift cards to the University Store. <https://www.signupgenius.com/go/70A0844ADAF2CAAF85-50473913-mustang#/>